

<b><u>VPK YEAR</u></b>	<b><u>Date of Birth Range for Child</u></b>
2011-2012	09-02-06 through 09-01-07
2012-2013	09-02-07 through 09-01-08
2013-2014	09-02-08 through 09-01-09

**Parents must bring:**

- Birth verification for child:
  - birth certificate OR
  - current blue shot records with parent's name indicated
- Proof of residency for CURRENT address in a CURRENT time frame:
  - Valid FL Driver License (expired licenses will not be accepted)
  - Current Utility Bill (must be dated from current or previous month only)
    - Electric Bill
    - Water Bill
  - Current Pay Stub (must be dated from current or previous month only)
  - Current Lease Agreement (signed by client and landlord)
  - If no other proof of residency can be obtained:
    - Example: Client lives with parents and all bills are in their name
      - The owner of the home must write a signed and dated statement verifying that both the client and child reside in their home and state the address. The owner of the home would also need to provide proof of residency for themselves (options listed above).
    - Example: Client resides at a homeless shelter
      - The shelter can provide a letter written on their letterhead verifying that both the client and child reside there and state the address.
- Guardianship Document
  - Current shot records with parent name
  - Birth certificate
  - Court documents
  - Notarized custody agreement