

Child Support Verification Form

Parents/Guardians/Foster Parents are required to provide proof of the amount of child support payments received from each absent parent(s) (as applicable) on **ALL** children living in the home at initial placement and each redetermination. **Failure to complete and return this form or provide valid documentation can result in the loss of your child care scholarship. Omissions, falsifications or misrepresentations may disqualify your child(ren) from scholarship and may be cause for repayment of ineligible services.**

****If you receive child support please submit a copy(s) of your last documented proof of child support received.****

ABSENT PARENT INFORMATION: (Please complete a separate form for each absent parent)

Absent Parent's Name: _____ He/she is the parent of: _____
 Court Ordered Yes No And _____
 If yes, what State _____: Case#: _____ And _____

If you **do not** receive child support and the absent parent(s) has no contact with the child(ren) complete **Section One**. If you do not have verification of child support but receive monies regularly, have a third party person (outside of your home who can verify what you receive) complete **Section Two**. If you **do** know where the absent parent(s) is/are and have contact with the absent parent(s), **you must** have the absent parent complete **Section Three**. **Two (2) Forms are included for use if there is more than one absent parent.**

SECTION ONE- NON-RECEIPT OF CHILD SUPPORT: (To be completed by the parent/guardian only if you **do not** receive child support)

If you are not receiving child support, please explain why: _____

 _____ Date Last Rec'd: _____

The information provided on this form is true and complete to the best of my knowledge. I fully understand that any omissions, falsifications or misrepresentations may disqualify my child(ren) from receiving child care scholarship and that I may be liable for prosecution under the full extent of the law plus repayment of ineligible child care services.

Custodial Parent's/Guardian's Signature: _____ SSN: _____ Date: _____

SECTION TWO – THIRD PARTY VERIFICATION (i.e. Relative, Friend, Eligibility Worker, etc): (Use only if unable to get absent parent(s) to complete Section three. If there is no proof of receipt or non-receipt of child support, please explain what you know regarding the child support.)

The information provided on this form is true and complete to the best of my knowledge. I fully understand that any omissions, falsifications or misrepresentations may cause me to be liable for prosecution under full extent of the law.

Address: _____

Signature of Third Party _____ Date _____

Telephone Number of Third Party _____

SECTION THREE – ABSENT PARENT(S): Choose and check the selection that applies to you:

1. _____ I do not pay child support. _____ I have not paid child support since: _____
2. _____ I consistently pay child support in the amount of _____ per week/bi-weekly/monthly (circle one).
3. _____ I pay child support that varies from week to week. In the past six weeks, I have paid the following amounts:

Date: _____ Amount Paid: _____ Date: _____ Amount Paid: _____

Date: _____ Amount Paid: _____ Date: _____ Amount Paid: _____

Date: _____ Amount Paid: _____ Date: _____ Amount Paid: _____

Signature of Absent Parent: _____ Date: _____

Address: _____ Phone: _____